Administrative Fee Opt-Out Letter

Dear Parents/Guardians,

At Lake Vista Pediatrics, we have always had an integrated approach to healthcare for our patients. In 2023, we implemented an annual administration fee for all families that is due every January. We understand that some of you may not have any need for the services provided under the administrative provisions. Therefore, you will have the option to opt-out. However, if you choose to opt-out, you will be charged for all patient portal messages and any administrative requests that may be needed.

Administrative requests that are NOT covered by any insurance plan are as follows (per child):

Portal Access:	$40 per encounter
On-Call Physician:	$40 per call
Virtual Prescription Refill:	$30
School/Camp Forms:	$30
Letters:	$50
Medical Records:	$30

At Lake Vista Pediatrics, we value our time with our patients and we hope that you value your time with your pediatrician. Thank you.

LAKE VISTA PEDIATRICS

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